

# NEWPORT HILLS COMMUNITY ASSOCIATION

1900 PORT CARLOW PLACE • NEWPORT BEACH • CALIFORNIA • 92660

PHONE (949) 721-1929 • WWW.NEWPORTHILLSHOA.COM

Date: June 8, 2026

To: Newport Hills Community Association Members

From: Newport Hills Community Association  
Board of Directors

RE: Request for Annual Notice of Address (Civil Code 4041)  
2025 Fiscal Year-End Audit

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The Newport Hills Community Association year-end audited financial statements for the fiscal year ended December 31, 2025, as completed by Owens, Moskowitz and Associates, Inc. are available for your review. There are three ways that you can review the audit:

1. Visit [www.newporthillshoa.com](http://www.newporthillshoa.com), click on the “2025 NHCA Audit” tab on the home page of the website.
2. Obtain a hard copy of the audit at the association’s expense. Please call (949) 721-1929, or email to [jill@newporthills.occocmail.com](mailto:jill@newporthills.occocmail.com), or visit the Newport Hills Clubhouse, 1900 Port Carlow Place, Newport Beach to request your copy.
3. View a hard copy of the 2025 Audit at the bulletin board in the pool area.

In addition, in accordance with the Civil Code Section 4041, enclosed please find a Request for Annual Notice of Address, Representative and Rental Status. Please complete and return this form if you wish to make changes to the existing mailing addresses the Association has on file for you. **If the Association has your accurate contact information and there are no changes, you may dispose of the form.**

Should you have any questions regarding this notice or the enclosed information please contact the Association office at (949) 721-1929 or attend a Board of Directors Meeting.

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## Request for Annual Notice of Address, Representative and Rental Status Civil Code, Section 4041

Civil Code, Section 4041 requires each owner of a separate interest to provide written notice to the Association of all the following information annually. Please provide the information in the form below and return the completed form to the Association within 30 days.

1. The address or addresses to which notices from the Association are to be delivered. **If you fail to return this form then, by statute, the address of your Newport Hills property is the address to which notices from the Association will be delivered.**

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2. An alternate or secondary address to which notices from the Association are to be delivered.

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3. The name and address of your legal representative, if any, including any person with power of attorney, or other person who can be contacted in the event of your extended absence from the separate interest.

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4. Is the separate interest – (check one)

<input type="checkbox"/>	Owner-occupied?
<input type="checkbox"/>	Rented out?
<input type="checkbox"/>	Developed, but vacant?
<input type="checkbox"/>	Undeveloped?

5. Member Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Optional Phone #: \_\_\_\_\_

Optional E-Mail: \_\_\_\_\_

Please return this completed form, **only if you have changes to the contact information already on file with the Association**, within the next 30 days, to the Association office, NHCA, 1900 Port Carlow Place, Newport Beach, CA 92660, or by email to [jill@newporthills.occoxmail.com](mailto:jill@newporthills.occoxmail.com). Information submitted is for the sole use of the Association and will not be shared or sold, except as required by law.